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May 17, 1976

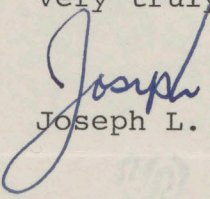
Ms. Lois G. Reckitt
38 Myrtle Avenue
South Portland, Maine 04106

RE: Lois G. Reckitt vs. Westbrook School Committee,
Cumberland County Superior Court, Docket No. CV 76-274

Dear Lois:

As you probably know by now, the Westbrook School Committee on May 10, 1976, voted unanimously to pay you \$750.00 in settlement of the above-referenced civil action. I have several documents here at my office which must be executed including the Conciliation Agreement, a general release of all claims and a letter to the Boston Office of E.E.O.C. Please contact me at your earliest convenience so that we may execute these documents. The check in the amount of \$750.00 has been issued in your name and will be forwarded to you by James Gagan, Esquire, attorney for the City of Westbrook, on the completion of these documents.

Very truly yours,


Joseph L. Bornstein

JLB/jjr